

Department of Charitable Gaming

Charitable Chatter Newsletter

December 1, 2010

Introducing Acting Commissioner, Marty Hammons

Marty Hammons is currently serving as Acting Commissioner of the Department of Charitable Gaming. Marty is a Frankfort native and a graduate of Frankfort High School and the University of Louisville. He has 16 years of service with the Commonwealth of Kentucky and seven of those years with the Department of Charitable Gaming. Prior to being appointed Acting Commissioner, Marty served as staff assistant and deputy commissioner of the department. Marty enjoys spending time with his family, working with his church youth groups and singing in the church praise band.

Introducing Acting Director of Licensing and Compliance, Leesa Moorman

Leesa B. Moorman is currently serving as Acting Director of Licensing and Compliance, in addition to her job duties as General Counsel. She formerly was the Director of Licensing for the Kentucky Horse Racing Commission and the General Counsel for the Department of Alcoholic Beverage Control. In her 20 years of state service, she is proud to have been involved in the regulation of these many items that impact so many Kentuckians. She resides on a small farm in Clark County, with her husband Keith, their two teenagers, and a multitude of goats, chickens, homing pigeons, and horses.

Exciting News! You can now pay your charitable gaming fees over the phone or email by ACH Draft!

ePay is a new tool the Department of Charitable Gaming is making available to organizations in order to make payments for processing fees, renewal fees, financial report fees and even fines much faster and much easier. An organization will be able to send it electronically to Brandy Mayes at Brandy.Mayes@ky.gov or over the telephone. The information needed to process an electronic payment from the charitable gaming account is the name of the bank, the bank's routing number and the account number. The payment will be processed and deducted directly from the organization's charitable gaming account. This will help ensure applications and financial reports are submitted in a timely manner.

Supporting You...Our Customers

The department has initiated a new Customer Service Program. The department will send, to your gaming location, a team of two department employees to assess your gaming first hand. They will make recommendations on how to raise the attendance of players, possibly raise revenues and suggest changes to your program. There is no charge for this Customer Service Program. Please contact Lee Crawley at the customer service number listed below if you are interested in this service.

Applications and Financial Reports may now be faxed and considered original

We are now accepting new and renewal applications, special event applications and financial reports by fax. However, your organization will need to contact our office and provide banking information to Brandy Mayes so the fees can be drawn from your charitable gaming account. All fees must be paid prior to the acceptance and review of applications or financial reports submitted via fax.

Have you provided an email address for your CEO?

In an effort to bring charitable gaming into current time, we will now email your regarding changes, upcoming events, news, financial reports, etc.!! Please notify our office with the email address of the current CEO so that we can relay information to them in this manner! Also, please remember to update the email address of the CEO as they change. Please visit our website at www.dcg.ky.gov and "subscribe" to register your email to have notices, forms, etc. come to you in email format.

Spotlight on Financial Reports!

Here are a few tips to help ensure the financial reporting process goes smoothly.

1. Be sure to have the CEO or CFO sign the report.
2. Only officers of the organization can sign checks from the gaming account.
3. Use the correct rate to calculate the fee due. Currently, it is .00649.
4. Be sure to sign the Attachments I and J.
5. Know what the allowable expenses are.

Financial Report Postmark Schedule

4th qtr 10	January 31, 2011
1st qtr 11	April 30, 2011
2nd qtr 11	July 31, 2011
3rd qtr 11	October 31, 2011
4th qtr 11	January 31, 2012

Customer Service Contacts

If you have questions regarding charitable gaming, please feel free to contact a staff member listed below:

Legal

Leesa Moorman, General Counsel
Leesa.Moorman@ky.gov
Telephone: (800)729-5672 ext. 229

Mark Posnansky, Staff Attorney
Mark.Posnansky@ky.gov
Telephone: (800)729-5672 ext. 231

Compliance

Lee Crawley, Branch Manager
Lee.Crawley@ky.gov
Telephone: (800)729-5672 ext. 222

Licensing

Tammy Downey, Branch Manager
TammyJ.Downey@ky.gov
Telephone: (800)729-5672 ext. 234

Accounting

Brandy Mayes, Fiscal Officer
Brandy.Mayes@ky.gov
Telephone: (800)729-5672 ext. 240

Gaming Do's and Don'ts

Staying in Compliance with your gaming activities can be rather difficult giving all the different Rules of Play for each type of gaming. Therefore, this section is devoted to the Do's and Don'ts for charitable gaming.

	<u>Do's</u>	<u>Don'ts</u>
Pulltabs	Retain \$50 winners and above	Sell to children under 18
Bingo	Have "No Tipping" posted in two locations	Exceed the \$5000 dollar bingo payout
Raffles	Use theater ticket if priced \$1.00 or less	Sell tickets by United States Postal Service
Texas Hold'em	Advertise well in advance	Allow person(s) under 18 years of age play or volunteer

Division of Enforcement Tidbits

The Division of Enforcement consists of two branches: The Audit Branch and the Investigative Branch.

The goal of the Audit Branch is to extend the audit presence to as many charitable organizations as possible. Our goal is to audit every organization licensed by our department at least once every two years. Sometimes this audit will be a Defined Objective Audit. In these types of audits, we determine an exact area to focus on, such as inventory. We would audit the records which pertain to that particular area. In conducting these types of audits we focus on a definite objective such as the accuracy of the inventory records. By focusing on a defined objective such as the accuracy of an organizations pull tab inventory, we can assist charities in improving their record keeping and reporting abilities and systems.

The goal of the Investigative Branch is to conduct criminal investigations of charitable organizations which have been referred to us by various means, in a timely manner, while consulting with other law enforcement agencies such as the Kentucky State Police, Internal Revenue Service, Secret Service and local police departments. We will continue enforcing all Kentucky Administrative Regulations and Kentucky Revised Statutes that are charitable gaming related in an effort to minimize the loss of charitable gaming funds to persons who have placed their own interest above the interest of the organizations which they voluntarily serve. We continually strive to meet this goal in a respectful and consistent manner.

Do you have a complaint?

If you have a complaint regarding charitable gaming activities that you wish to share with our department, please contact Bob Sparrow, Director of Enforcement at (800) 729-5672 ext. 247 or at Bob.Sparrow@ky.gov .

As we move into 2011, the Department of Charitable Gaming would like to wish all of our licensees continued success in their charitable activities!

Sincerely,

The Department of Charitable Gaming Staff